SOFA DELIVERY
ACCESS CHECKLIST

Measure the sofa and the full route from the delivery vehicle to the room. Record the **narrowest point** at every stage.

1. SOFA DIMENSIONS

- ■ Measure overall width, height and depth.
- ■ Measure the diagonal height/depth if the sofa may need tilting.
- ■ Check whether legs, arms, backs or cushions can be removed.
- ■ Confirm dimensions of each separate module, if modular.

Sofa: Width _____ Height _____ Depth _____

2. DOORWAYS & HALLWAYS

- ■ Measure the clear doorway width and height (not just the door leaf)
- ■ Check the narrowest hallway or corridor width.
- ■ Measure corridor length and note door swings, handles and protrus
- ■ Measure every tight turn, corner and entrance recess.

Narrowest opening: _____ Hallway width: _____

3. STAIRS & LANDINGS

- ■ Measure the narrowest stair width, including handrails.
- ■ Measure landing width and depth at each turn.
- ■ Check ceiling/headroom clearance along the stair route.
- ■ Note tight bends, bannisters and low lights or fixtures.

Stair width: _____ Smallest landing: _____

4. LIFT / ELEVATOR

- ■ Measure lift-door clear width and height.
- ■ Measure the lift's internal width, depth and height.
- ■ Check the lift's weight limit and any booking rules.
- ■ Confirm whether the sofa or modules can fit while turning inside.

Door opening: _____ Internal size: _____

5. QUESTIONS BEFORE DELIVERY

- ■ Can the sofa be split into smaller modules for access?
- ■ Can the legs, arms or backrests be removed and refitted?
- ■ Will the delivery team carry items upstairs or through restricted access?
- ■ Are there building rules, lift bookings, parking limits or delivery time slots?
- ■ Are the measurements based on the sofa as delivered, including packaging?

FINAL ROUTE CHECK

- ■ Trace the complete route: entrance → hallway → stairs/lift → room.
- ■ Check there is enough turning space at every corner.
- ■ Share photos and all measurements with the retailer/delivery team before de

IMPORTANT If any measurement is close, do not assume the sofa will fit. Ask the retailer or delivery provider to confirm the access route before dispatch.

Suggested placement: directly after Section 3, while readers are checking their access measurements. | TheItalianTasker